



## LIDDINGTON PARISH COUNCIL

**TO ALL MEMBERS OF LIDDINGTON PARISH COUNCIL:** Councillors Aftelak, Bunney, Sturgess, Poppleton and Wilson.

You are hereby summoned to attend an ordinary meeting of the Council which will be held in Liddington Village Hall at **6:30 pm on Wednesday 6<sup>th</sup> December 2023** and at which your attendance is required.

Please note the section where the public can speak is to be held at 7.00 pm in the Main Hall.

29<sup>th</sup> November 2023  
Laura Evans

### Agenda

#### **1. APOLOGIES**

To receive apologies and consider accepting any reasons for absence

#### **2. DECLARATIONS OF INTEREST**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and during the meeting if it comes apparent that they have an interest in the matters being discussed.

#### **3. MINUTES OF PREVIOUS MEETING**

The Minutes of the Full Council meeting held on 1<sup>st</sup> November 2023 need to be agreed and signed as a true record

#### **4. MATTERS ARISING (10 MINUTES)**

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

#### **5. WARD COUNCILLOR REPORT (10 MINUTE)**

To receive the Ward Councillor's report

#### **6. PUBLIC SESSION (15 MINUTES)**

Members of the public are invited to make representations to Liddington Parish Council on any matters on the agenda, any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last no more than 15 Minutes unless changed by resolution of Council. Should no members of the public be in attendance, the Parish Council reserves the right to continue with the meeting.

#### **7. PLANNING MATTERS (10 MINUTES)**

- (a) **To consider any planning applications:**  
No applications have been received.
- (b) **To note any comments submitted between meetings:**  
No comments have been submitted.
- (c) **To note any decisions:**  
No decisions have been received.

#### **8. FINANCE (10 MINUTES)**

- (a) **To approve payment of the following invoices:**

- HMRC- Tax Month 08 – £80.40
  - Chairs Discretionary Allowance- £75.00
  - Clerks Expenses - £9.99
- (b) To approve payment of the following Standing Orders:**
- Adams & Watt – Annual grass cutting contract – December instalment- £665.36
- (c) To approve the following Direct Debits:**
- Three Mobile phone bill - £3.00
- (d) To approve payment of the following recurring payments**
- Unlimited webhosting – (18/11/2023- 17/12/2023) - £4.79
- (e) To ratify payments made between meetings**
- Salary November - £320.80
- (f) To receive the monthly account reconciliation.**
- (g) To note the salary increase in line with the agreement reached by the NJC for 2023/24**

## **9. REVIEW OF CLERKS HOURS**

## **10. DRAFT BUDGET**

To review the draft budget proposal for April 2024 – March 2025- separate email to follow.

## **11. PARISH ELECTION CYCLE CONSULTATION**

To consider whether to harmonise with Swindon Borough Council's election cycle due to the decision to hold all out Borough elections every 4 years.

## **12. CIL AMOUNT OF £12,815.10**

To acknowledge receipt of the CIL money and discuss projects to spend the amount on following the regulations.

## **13. WEBSITE**

## **14. VILLAGE MATTERS (15 MINUTES)**

- a) To note the proposed traffic order for the 20 MPH speed limit on Bell Lane, Lidenbrook, The Street, Spinney Close, The Green and Manor View- closing date for the proposal is 15<sup>th</sup> December 2023.

## **15. COUNCILLORS' REPORTS (10 MINUTES)**

Councillors who have attended meetings on behalf of the Parish Council or who are responsible for local schemes, amenities and projects will have the opportunity to provide an update on progress made.

Allotments (AP & GW)

Playing Field (CB)

Village Hall Committee (JS)

Town Advisory Engagement Group (GW)

Swindon Local Council Forum (CB & GW)

Parish Chairs/Clerks Engagement Meeting

NEV Meeting

## **16. PARISH MAGAZINE (5 MINUTES)**

To agree input to the Parish Magazine

## **17. CORRESPONDENCE**

To note the following correspondence for information:

## **18. ITEMS FOR INFORMATION/FUTURE AGENDA**

To receive information on matters not covered elsewhere & to receive future agenda item