



LIDDINGTON PARISH COUNCIL

TO ALL MEMBERS OF LIDDINGTON PARISH COUNCIL: Councillors Bunney, Hill, Hyatt, Lomax, and Wilson

You are hereby summoned to attend the Annual Meeting of the Council which will be held in Liddington Village Hall at 7.00 pm on Monday 24th May 2021 and at which your attendance is required.

Laura Evans
17th May 2021

AGENDA

1. **ELECTION OF CHAIRMAN**
2. **ELECTION OF VICE CHAIR**
3. **ALL MEMBERS TO RECEIVE AND SIGN 'DECLARATION OF ACCEPTANCE OF OFFICE' FORMS AND REGISTER OF MEMBERS INTEREST FOLLOWING ELECTION**

4. **APPLICATION FOR AND APPROVAL OF DISPENSATION FOLLOWING ELECTION**

All Councillors are required to apply for a dispensation to be able to participate in any discussion or vote concerning the setting of the precept.

5. **DECLARATIONS OF INTEREST**

All members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and also during the meeting if it becomes apparent that they have an interest in the matter being discussed

6. **MINUTES OF PREVIOUS MEETING**

The Minutes of the Full Council meeting held on 7th April 2021 need to be agreed and signed as a true record.

7. **MATTERS ARISING (10 MINUTES)**

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

8. **PUBLIC SESSION (15 MINUTES)**

Members of the public are invited to make representations to Liddington Parish Council on any matters on the agenda, any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last no more than 15 Minutes unless changed by resolution of Council. Should no members of the public be in attendance, the Parish Council reserves the right to continue with the meeting.

9. **PLANNING MATTERS (10 MINUTES)**

- (a) **To consider any planning applications:**

No planning applications received

- (b) **To note any decisions:**

Application: S/HOU/21/0374

Location: 9 Lidenbrook, Liddington, SN4 0HL

Proposal; Erection of a single storey rear extension, extension to existing garage, 1 no. front dormer window and 2 no. rear dormer windows- Granted

10. **WARD COUNCILLOR REPORT (10 MINUTES)**

To receive the Ward Councillor's report

11. FINANCE (10 MINUTES)

(a) To approve payment of the following invoices:

- Swindon Borough Council – Highway licence - £125.00
- WALC - Swindon Area Committee, Annual subscription 2021/22 - £15.00
- Chairs Allowance - £75
- Admin expenses – hard drives - £81.98
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(b) To approve payment of the following Standing Orders:

- Adams & Watt – Annual grass cutting contract – May instalment - £526.34

(c) To approve the following Direct Debits:

(d) To approve payment of the following recurring payment

- Unlimited webhosting – (18/05/2021 – 17/06/2021) - £4.19

(e) To ratify payments made between meetings

- Tech4less – mobile phone - £99.00
- Zoom – Standard pro monthly (May) - £14.39
- Community Heartbeat Trust - £2325.00

(f) To review and approve Liddington Parish Council Risk Management

(g) To review and approve updated Asset Register as at 30th April 2021

(h) To review, agree and approve the final budget for 2021//22

(i) To formally agree amounts to be identified as Earmarked reserves for 20/21, Projects and Contingency.

12. LIMITED ASSURANCE REVIEW

To review, approve and sign:

- Annual Governance Statement 2020/21
- Accounting Statements 2020/21
- To certify itself exempt as the higher of Liddington Parish Council's gross income for the year or gross annual expenditure for the year, did not exceed £25,000
- To confirm period of Public Rights and Publication of Annual Governance & Accountability Return (Exempt Authority)

13. TO RE-ADOPT

- Liddington Parish Council Standing Orders
- Liddington Parish Council Financial Regulations
- Liddington Parish Council Code of Conduct

14. VILLAGE MATTERS (15 MINUTES)

- Liddington Hill viewing table platform repairs
- The Inlands Farm Appeal which starts on 15th June

15. COUNCILLORS' ROLES & RESPONSIBILITIES (10 MINUTES)

To agree the roles and responsibilities and the representatives to attend outside meetings on behalf of Liddington Parish Council:

Playing Field

Planning

Footpaths/Village

Meetings:

Village Hall Committee

Swindon Borough Council Ridgeway Ward NEV Liaison Meeting

Swindon Area Committee

Chairs & Clerks Engagement Meeting

Councillors who have attended meetings on behalf of the Parish Council or who are responsible for local schemes, amenities and projects will have the opportunity to provide an update on progress made.

16. PARISH MAGAZINE (5 MINUTES)

To agree input to the Parish Magazine

17. CORRESPONDENCE

To note the following correspondence for information:

18. ITEMS FOR INFORMATION/FUTURE AGENDA

To receive information on matters not covered elsewhere & to receive future agenda items

This meeting will be held face to face but guidelines will still not be lifted sufficiently to enable the Parish Council to extend its usual welcome to all, please contact the Clerk for further advice. Alternatively, if you would like to raise an issue or ask a question, please contact the Clerk, at Parishclerk@liddington.org